



---

## Southern Area Coordinating Group

**Date:** September 2, 2019

### Memorandum

**To:** All Interested Applicants

**From:** Southern Area Coordinating Group

**Subject:** Southern Area Incident Management Team (SAIMT) Membership Announcement

**APPLICATION PERIOD: September 2, 2019 through September 30, 2019**  
**REPLY DUE: September 30, 2019**

The Southern Area Coordinating Group (SACG) is seeking interested, qualified, and highly motivated applicants from all agencies to fill positions for the Red Type 1 (Steve Parrish), Blue Type 1 (Mark Morales), Gold Type 2 (Debbie Beard), and Gray Type 3 (Mitch Ketron) Incident Management Teams in the Southern Area. **All new applicants and current team members MUST apply via the electronic Incident Command Application Program (ICAP) system.** Reference the "Incident Management Team Application Instructions" enclosure for instructions.

As a member of a SAIMT, team members will find themselves in an environment characterized by complex wildfires and other all-hazard challenges. This provides opportunity and experience in unique team oriented decision making situations, as well as development of personal and professional achievement. Southern Area team members are expected to demonstrate the highest level of performance in their positions as well as personality traits. The achievement of duty, respect, and integrity are benchmarks expected of all team members.

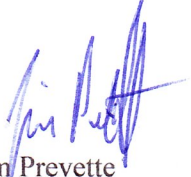
SAIMT team members will be selected by the incident commanders and announced by the Southern Area Coordinating Group. Applicants are encouraged to apply for a specific team but may be asked to serve on another team based on need(s). Likewise incident commanders may elect to place candidates in alternate slots if they are not selected for the primary position for which they applied. **It is expected that team members be available for their scheduled team rotations unless prior agreements are made to cover the position.**

The SAIMTs currently have areas of critical shortages. The SACG and the IC's strongly encourage interested individuals to apply for one of the shortage positions as either qualified or trainee. The shortage positions include: Incident Commander, Air Operations Branch Director, Air Tactical Group Supervisor, Air Support Group Supervisor, Helibase Manager, Logistics Section Chief, Supply Unit Leader, Facilities Unit Leader, Ground Support Unit Leader, Finance Section Chief, Compensation/Claims Unit Leader, Time Unit Leader, Cost Unit Leader, Procurement Unit Leader, Planning Section Chief, Resource Unit Leader, Fire Behavior Analyst, and Demobilization Unit Leader. Additionally the following positions are utilized on the teams: Liaison Officer, Public Information Officer, Safety Officer, Operations Section Chief, Division Supervisor, Structural Protection Specialist, Supply Branch Director, Service Branch Director, Documentation Unit Leader, Demobilization Unit Leader, Incident Technology Support Specialist, Status Check-in, and GIS Specialist.

Trainees are normally selected in all positions to help in the development of skills and to address the successional staffing requirements for the future. It is required that those selected as trainees apply to the

Southern Area Priority Trainee List as well. Early next year the priority trainee application process is expected to transition to an online process. Although there is a continual need to increase capacity there is also a saturation point at which it is not feasible to carry more depth in some positions. With that in mind, all who apply may not be selected.

If you have questions, please direct them to Tracy Robinson, Southern Area Coordination Center, [tdrobinson@fs.fed.us](mailto:tdrobinson@fs.fed.us) or 678-320-3002.

A handwritten signature in blue ink, appearing to read "Jim Prevette", is positioned above the printed name.

Jim Prevette  
Chairperson, Southern Area Coordinating Group

Enclosure  
Incident Management Team Application Instructions